



GOVERNMENT OF ODISHA

GOPABANDHU ACADEMY OF ADMINISTRATION
CHANDRASEKHARPUR, BHUBANESWAR-751023

No. 3286 /GAA

Dt. 10.8.2021

NOTICE INVITING TENDER

Sealed Tenders are invited from Registered Firms for purchase of unserviceable condemned articles like furniture of wooden, plastic and iron and Brash items etc., kept in office and hostel premises of Gopabandhu Academy of Administration, Odisha, Chandrasekharpur, Bhubaneswar.

The Total upset price of the condemned articles is fixed at **Rs. 38,447/-** which is the minimum amount of tender. Any further disposal will be added to this amount at the approved rate if required. The rates should be quoted as is where is basis and all Taxes and transportations including labour charges should be borne by the purchaser only and not by the Academy.

Interested Firms are required to submit their tenders/bids in the sealed cover addressed in favour of Director General, Training Coordination, Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar, 751023 by 04.09.2021. The sealed Tender will be opened by the Tender Committee on 06.09.2021 at in the presence of Members of the Tender Committee. The tenderers are required to submit the following documents along with the bid document duly filled in.

1. Copy of GST Registration Certificate,
2. IT PAN No. with its photocopy.
3. EMD of **Rs.2000/-** in favour of Deputy Director, Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar, which will be refunded after tender process is over.
4. Any other statutory documents/licenses required for this purpose.


The bid document can be downloaded from Academy website i.e. www.gopabandhuacademy.gov.in. Moreover the said bid document can also be obtained from Academy office on all working days from **11:00 AM to 5:00 PM** on payment of **Rs.100/-** only. The bid participants are requested to duly fill in the bid documents and submit the same along with the above mentioned documents in the sealed cover so as to reach the Academy by the prescribed date. The sealed bid documents along with the required papers are to be dropped in the Tender Box placed in Academy office during all working days from **11:00 AM to 5:00 PM**.

A Committee has been constituted for selection of the highest bidder out of the participants of the Tender process. The EMD of the selected firm will be converted to Security Deposit by the successful tenders along with the total price quoted by him in advance and he must lift the aforesaid goods within one week from the date of issue of the letter by the Academy for this purpose. The security deposit will be refunded back to him after satisfactory completion of the contract.

If he / she will fail to perform satisfactorily, the security deposit will be forfeited.

The undersigned reserves the right to reject any or all tender papers without assigning any reason thereof.

Memo No. 3287...../GAA


Additional Commissioner
Date: 10.08.2021


Copy of the Tender Call Notice forwarded to I & PR Department with a request to take necessary action for early publication of the Tender Call Notice in a widely circulated Odia daily newspaper i.e. Samaj / Sambad for two consecutive days.

Memo No. 3288...../GAA


Additional Commissioner
Date: 10.08.2021

Copy to Under Secretary to Government, General Administration Department / Accountant General, Odisha, Bhubaneswar / Treasury Officer, District Treasury, Khurda, Bhubaneswar / Tahasildar, Bhubaneswar / Bhubaneswar Municipality Corporation, Bhubaneswar.

Memo No. 3289...../GAA


Additional Commissioner
Date: 10.08.2021

Copy to Additional Commissioner, TC / Joint Director (Accounts) / Joint Commissioner/ Deputy Director, members of the Selection Committee, GAA for information and further necessary action.

Memo No. 3290...../GAA


Additional Commissioner
Date: 10/8/2021

Copy to Notice Board of Gopabandhu Academy of Administration, BBSR/ Madhusudan Das Regional Academy of Financial Management, Bhubaneswar for necessary display.


Additional Commissioner

BID DOCUMENT

Application for participating in Tender for purchase of unserviceable articles

1.	Name of the Authority who has floated the Tender	:	Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar
2.	Name of the Applicant (Name of Prop. In case of individual business, Managing Partner in case of Partnership, Director in case of Regd. Company) (in CAPITAL & Bold Letters)	:	
3.	Name of the Organisation (in CAPITAL & Bold Letters)	:	
4.	Detail Present Address of Organisation	:	
5.	Present & Permanent Address of the Owner of the Business	:	
6.	GST No. of the Organisation,	:	
7.	PAN No. of the Organisation or Owner,	:	
8.	If the Organization has got any other Branch anywhere in Odisha and outside Odisha, Detail address of the Branch is to be given	:	
9.	Name of the Bank of the Organization with whom the transactions will be carried on.	:	
10.	Bank details of the Organization/ Owner with the Bank	:	

DECLARATION

I, Sri....., S/o,
M.D./ Director / Prop. of the Organisation declare that the
information furnished above are true to the best of my knowledge and belief.

Signature of the Applicant