



GOVERNMENT OF ODISHA

GOPABANDHU ACADEMY OF ADMINISTRATION
CHANDRASEKHARPUR, BHUBANESWAR-751023

NOTICE INVITING TENDER FOR EMPANELMENT OF CATERERS

Sealed Tenders are invited from Registered Caterers/Hoteliers for providing food, such as Breakfast, Working Lunch, Dinner, Tea and Snacks and packaged drinking water to the trainee participants for the training courses conducted by Gopabandhu Academy of Administration, Odisha, Chandrasekharpur, Bhubaneswar during F.Y. 2018-19. The approved rates for Working Lunch, Dinner, Breakfast, Tea and Snacks and packaged drinking water are given below.

1) Working Lunch	-	Rs.160/-
2) Dinner	-	Rs.100/-
3) Breakfast	-	Rs.60/-
4) Tea & Snacks (2times a day)	-	Rs.40/-
5) 500 ml bottled drinking water (2times a day)	-	Rs.20/- (including GST)

The above rates for Sl no. 1 to 4 are inclusive of all charges except Goods & service Tax which is to be charged separately. The items required to be served in the Working Lunch, Dinner, Breakfast and Tea & Snacks have been noted in separate sheets in Bid Document. The Caterer/Hoteliers selected through tender is required to supply the items noted in the Menu of Bid Document at the above mentioned rates, to the trainee participants of this Academy.

Interested Caterers/Hoteliers are requested to submit their tenders/bids in the sealed cover addressed in favour of Director General, Training Coordination, Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar, 751023 by 5.00PM of **25.04.2018** The sealed Tender will be opened by the Tender Committee on **26.04.2018** at 11.00 AM in the presence of the representatives of tenderers. The tenderers are required to submit the following documents along with the bid document duly filled in.

1. Copy of Registration Certificate under GST Laws.
2. Copy of Goods & Service Tax deposit Receipts
3. Copy of GSTR 3-B (last return filed).
4. Income Tax PAN No. with its photocopy and copy of latest Income Tax Return filed.
5. Copy of Food License Certificate issued by competent authority with date of validity covering the F.Y.2018-19.
6. EMD of Rs.10000/- (Ten Thousand Rupees) in favour of **Research Officer**, Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar, which will

be refunded after tender process is over except in case of the successful tenderer where the EMD will be retained as part of the security deposit.

The bid document can be downloaded from Academy website i.e. www.gopbandhuacademy.gov.in and also Government of Odisha website i.e. www.odisha.gov.in. Moreover the said bid document can also be obtained from Academy office on all working days from 11.00 AM to 5.00 PM on payment of Rs.100/- only. The bid participants are requested to duly fill in the bid documents and submit the same along with the above mentioned documents in the sealed cover so as to reach the Academy by the prescribed date. The sealed bid documents along with the required papers are to be dropped in the Tender Box placed in Academy office near reception counter during all working days from 11.00 AM to 5.00 PM.

The Purchase/Tender Committee after initial scrutiny of Bid documents will taste the sample food to be served by the eligible tenderers on a suitable date which will be intimated to the tenderers later. Selection of tenderers will be made taking into consideration quality of the food items, neatness, food presentation skill, etiquette etc. All cost relating to sample tasting will be borne by the tenderers.

The selected Caterer/Hotel has to deposit Rs.30,000/- (Thirty thousand rupees) including the EMD in the office in shape of Bank Draft issued in favour of **Research Officer**, Gopabandhu Academy of Administration, Bhubaneswar towards performance Security Deposit which will be refunded after satisfactory completion of contract. In case performance is not found satisfactory the security deposit will be forfeited without assigning any reason thereof. There will be further deposit of caution money by the selected caterer against issue of stock & stores from the Academy.

The undersigned reserves the right to reject any or all tender papers without assigning any reason thereof.


Joint Commissioner



GOVERNMENT OF ODISHA
GOPABANDHU ACADEMY OF ADMINISTRATION
CHANDRASEKHARPUR, BHUBANESWAR-751023

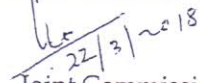
NOTICE INVITING TENDER

No. 1416/GAA

Dated: 22.03.2018

Sealed Tenders are invited from Registered Caterers/Hoteliers for providing food, such as Breakfast, Working Lunch, Dinner, Tea and Snacks and packaged drinking water to the trainee participants for the training courses conducted by Gopabandhu Academy of Administration, Odisha, Chandrasekharpur, Bhubaneswar during F.Y. 2018-19. For details please log on to the website gopabandhuacademy.gov.in.

By order of Director General, TC


22/3/18

Joint Commissioner

Date: 22.03.2018

Memo No. 1417/GAA

Copy of the Tender Call Notice forwarded to I & PR Department with a request to take necessary action for early publication of the Tender Call Notice in a widely circulated Odia daily newspaper i.e. Samaj / Sambad/ Dharitri for two consecutive days.



Joint Commissioner

Date: 22.03.2018

Memo No. 1418/GAA

Copy to Under Secretary to Government, General Administration Department / Accountant General, Odisha, Bhubaneswar / Treasury Officer, Special Treasury No. 1, Bhubaneswar / Treasury Officer, Special Treasury No. II, Bhubaneswar / Treasury Officer, District Treasury, Khurda, Bhubaneswar / All Heads of Departments / Additional District Magistrate, Bhubaneswar / Sub-Collector, Bhubaneswar / Tahasildar, Bhubaneswar / Regional Transport Officer, Bhubaneswar / Bhubaneswar Municipality Corporation, Bhubaneswar / Joint Commissioner of Commercial Taxes, Bhubaneswar Range/ Bhubaneswar Development Authority for information.

They are requested to display this Notice at prominent points of their offices for wide publicity.



Joint Commissioner

Date: 22.03.2018

Memo No. 1419/GAA

Copy to PS to Director General, TC/ Additional Commissioner, TC / Joint Director (Accounts) /Joint Commissioner/ Research Officers/ Store Keeper/ SO, Establishment/Accounts Section/ Caretaker-in charge/ Sri Binaya Kumar Dash, Junior Data Entry Operator (Contractual) to publish in the Academy Website for information and further necessary action.



Joint Commissioner

Date: 22.03.2018

Memo No. 1420/GAA

Copy to NIC for hoisting in the website of GAA, Bhubaneswar as well as the Government of Odisha website i.e. www.orissa.gov.in.



Joint Commissioner

Date: 22.03.2018

Memo No. 1421/GAA

Copy to Notice Board of Gopabandhu Academy of Administration, BBSR/ Madhusudan Das Regional Academy of Financial Management, Bhubaneswar for necessary display.



Joint Commissioner

